

ACADEMY LIBRARY ONLINE CATALOG QUICK GUIDE

SEARCH TYPE	DESCRIPTION	EXAMPLES	LIMITS	RESULTS DISPLAY
Keyword (must use and/or/not) AND is automatically entered for you.	Use Boolean operators- and, or, not	aids and therapy alternative and medicine (alternative or complementary) and chiropractic	Quick limits Limit Post limits	Title list
Subject Keyword	Keyword search of subject headings. Terms automatically joined with Boolean operator AND.	Diabetes and adolescent	No	Browse subject heading list
Title, Exact	Omit initial articles Left-anchored Enter as much as you know - automatic right truncation Punctuation optional	campbells urology evidence based healthcare evidence based	Quick limit Limit Post limit	Title list
Journal Title, Exact	Same as title	new england journal of medicine journal of gastroenterology journal of american	Quick limit Limit Post limit	Journal title list
Author (last name, first name)	Left-anchored Last name, first name	campbell campbell c campbell charles	No	Browse name headings
Subject Heading	Subject headings Left-anchored Automatic right truncation	aging drug effects material medica history	No	Browse subject authority list
Phrase (must use “ ”)	Use “ ”	“asthma management”	Quick limit Limit Post limit	Title list
Author- (results sorted by title)	Useful for prolific authors	gray bradford gray j campbell	No	Browse name/title headings
Call number	Call number browse Left-anchored Enter as much as you know and punctuation if known -automatic right truncation	QS 4 QS 4 G799 QS 4 G799an 1989 WZ 70 FE5 WZ 70 FE5 G6d 1986	No	Browse call number list
Advanced	Keyword search in specific field Mathematics in subject field and, second line, history in subject field.	mathematics history finds items with Mathematics history in subject headings and also science greek history Mathematics greek	Quick limit Limit Post limit	Title list